



Parental Involvement Policy

Amos I Campus

2011-2012

A major goal of the Dorothy I. Height Community Academy Public Charter School (CAPCS) is to empower parents in advocating for their children. Parents contribute directly to the educational process and life of the school, and every family has something to give and something to gain. Through partnership, our children and families can achieve extraordinary academic and social success. This Parental Involvement Policy outlines how parents and the entire school staff will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help our children achieve *excellence*.

Title I: Improving the Academic Achievement of the Disadvantaged regulations require that each school served under Title I jointly develop with and distribute to parents of participating children a written Parental Involvement Policy agreed on by the parents that describes the requirements as listed below and outlined in Title I law:

A. PARENTAL ENGAGEMENT – Amos I shall:

- a. Convene an annual meeting, at a convenient time, to which all parents shall be invited and encouraged to attend, to inform parents of the requirements of Title I and their right to be involved. This annual meeting will take place on Wednesday, September 7, 2011 at our Annual Convocation which will be held at the Amos III campus (1400 First Street, NW, Washington, DC 20011). At the end of the school year, the Amos I Campus will also conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy.
- b. Offer a flexible number of events, such as events in the morning *and* evening, and may provide, with funds provided under Title I, transportation, child care, or home visits, as such services relate to parental involvement. These events include, but are not limited to:
 - i. Monthly Parent/Academy Leader (PAL) Breakfasts (morning)
 - ii. Family Literacy Nights (evening)
 - iii. Family Math Nights (evening)
- c. Involve parents, in an organized, ongoing, and timely manner, in the planning, review, and improvement of school programs, the curriculum, and other academic aspects of CAPCS via:
 - i. Parent Surveys
 - ii. PAL Breakfasts
 - iii. School Newsletters
 - iv. CAPCS Website
- d. Provide parents with opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to the education of their children:
 - i. Quarterly Meetings of the Parent Involvement Network
 - ii. Monthly PAL Breakfasts
 - iii. Monthly Parent Involvement Committee Meetings

- e. Ensure information concerning teacher qualifications, the annual report, complaint procedures, and all other important documentation will be distributed to and available for parents via:
 - i. CAPCS Website
 - ii. Amos 1 Parent Center
 - iii. Parent-Student Handbook

B. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Amos I will:

- a. Parent Information Workshops
- b. Provide books and materials to parents through the Amos I Parent Center
- c. Men’s Forums, Single Parent Forums, and Family Forums

C. ACCESSIBILITY

To assure parental involvement and Title III: Language Instruction for Limited English Proficient and Immigrant Students requirements, Amos I shall provide full opportunities for the participation of parents with children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand by:

- a. Special Workshops for Parents of Limited English Proficient (LEP) and Special Education (SPED) students
- b. Written and verbal translation of all informational flyers and Parent/Teacher Conferences
- c. Monthly PAL Breakfasts in English and Spanish

D. SCHOOL-PARENT COMPACT: Shared Responsibility for Student Academic Achievement

As a component of the Parental Involvement Policy, Amos I will jointly develop with parents a plan that outlines how parents and the entire school staff will share the responsibility for improved student academic achievement:

- a. School Responsibilities
 - i. Hold regularly scheduled Parent/Teacher Conferences
 - ii. Send home weekly newsletters from classroom teachers
 - iii. Hold parent workshops related to topics such as homework, study skills, and discipline
 - iv. Post data walls throughout the school
- b. Parent Responsibilities
 - i. Ensure my child’s regular and punctual attendance at school
 - ii. Provide a written note for each of my child’s absences throughout the school year
 - iii. Ensure that my child comes to school each day in a full and clean uniform
 - iv. Inform myself about my child’s progress by taking the initiative to meet regularly with my child’s teachers and administrator
 - v. Ensure that my child’s homework is completed and read with him/her every night
 - vi. Provide a home environment conducive to studying and learning

This Parental Involvement Policy was developed to ensure the academic and social success of:

Student (print)

Parent (print)

Signature

Date

Academy Leader (print)

Signature

Date